

# General Services Association

Spring Meeting, April 4, 2013  
Santa Rosa, California

## Minutes

### Attendees

Name	County
Kevin Carruth	Emeritus Member – Santa Clara
Paula Shimizu	Guest / Consultant
Paul Grossgold, President	Ventura
April Heinze, Treasurer	San Diego
Grant Hunsicker, Secretary	Butte
Doug Koenig	San Mateo
Mike Lango	Solano
Steve Morgan	Ventura
Mike Morse	Sacramento
Aki Nakao	Alameda
Jose Obregon	Sonoma

### Thursday April 5, 2013

#### General Opening Comments

Comments regarding the conference proceedings so far were positive. Paula Shimizu indicated that it was tedious getting presenters and that Sonoma provided almost all of the presentations. The following ideas were also discussed:

- Review member County websites and actively look for things they are doing that may make a good presentation.
- Formally request that counties include a presentation instead of just floating an email out asking for participants.

Minutes from the Fall 2012 meeting were approved.

#### Treasurers Report

The Treasurers Report was provided and in addition to review of the financial, set up to show cash flow, the discussion turned to past due collections for membership. It was also discussed that non-members, or those that have not paid dues, can't vote and that we will leave them on the website until May 1, and then re-evaluate.

April Heinze indicated that there are three email addresses on the website that bounced back and Grant Hunsicker is to reach those three counties.

#### Membership

The discussion turned to increasing membership and Kevin Carruth proposed that the a letter to County CAO's stressing the importance of their County attending CGSA events could spur interest and increase attendance. Paul Grossgold is to draft a letter for distribution to CAO's.

It was also mentioned that working closely with CSAC, including getting on the agenda of their meetings, and other Associations such as the Public Works Association may be fruitful.

### Governing Documents

It was determined that our governing documents had not been properly filed with the Franchise Tax Board and Internal Revenue Service. It was determined that the documents will be executed by the Officers and that April Heinze would see that they are filed and that the Secretary will retain hard copies once completed. Finally, it April Heinze was recognized for accomplishing much in getting the governing documents corrected.

### Awards Program

There were not any submissions for the Award Program and it was discussed that perhaps coordinating with other organizations may help. It is also up to the Association to remind everyone that all are recognized even if they don't win an award. The following ideas were also discussed:

- Put the nominations form out with the announcement of the conference.
- Provide free attendance for the winners of awards, but there is also a hotel expense to consider.
- Allow the winner to give a presentation instead of just receiving an award.
- Need to find ways to demonstrate value of the program.

### Final Discussion Points

Time grew short and the discussion shifted to a few brief comments regarding plans for the next business meeting and there were comments regarding an apparent increase in protests; the group had plenty of expert advice to provide.

Submitted by Grant Hunsicker, CGSA Secretary