

# County General Services Association

Summer Meeting, August 14, 2015  
Santa Barbara

## IN ATTENDANCE:

Name	County	Email/Contact
April Heinze	San Diego	april.heinze@sdcounty.ca.gov
Jeff Frapwell	Kern	jfrapwell@co.kern.ca.us
Mike Morse	Sacramento	morsem@sacounty.net
Paul Grossgold	Ventura	Paul.Grossgold@ventura.org
Grant Hunsicker	Butte	ghunsicker@buttecounty.net
Robert Bash	Fresno	rbash@co.fresno.ca.us
Kevin Carruth	Kitchell / Emeritus Member	kcarruth@kitchell.com
Christopher Shaver	Mendocino	<a href="mailto:shaverc@co.mendocino.ca.us">shaverc@co.mendocino.ca.us</a>
Matt Pontes	Santa Barbara	<a href="mailto:mpontes@countyofsb.org">mpontes@countyofsb.org</a>
Mike Lango	Solano	<a href="mailto:MJLango@solanoCounty.com">MJLango@solanoCounty.com</a>
Paul Young	Ventura	<a href="mailto:PAUL.Young@ventura.org">PAUL.Young@ventura.org</a>
Jim Manker	CSAC	jmanker@counties.org
Jeff Fullerton	Edgemoor Infrastructure	Jeffrey.fullerton@edgemoordevelopment.com

Special thanks to the entire crew at Santa Barbara; Matt was an excellent host!!

## BUSINESS MEETING MINUTES:

Minutes accepted with change of San Diego (April)(Mike)

Treasury report / comments

- Current balance is \$28,219.32
- Gave input on members – Great Spreadsheet with all contact information
- Financial Statements approved; Reports at the end of minutes.

Secretary

- Website okay
- Include contact information for presentations
- Minutes above

Next Business Meeting

- First part of December
- Location to be determined

## COUNTY REPORTS

Butte County

- Hall of Records (36k sq ft 87% done d-b-b)(very challenging official)(Landscape)
- Fire and restructure and massive real property stuff
- Also looking at changes to fleet
- BEAR Project - completely restructured entire chart of accounts
- Digital Government

- Major deal is labor negotiations; no raises in 7 years

#### Sacramento

- New CNG set up - used to fill up gas and took hours; now 20 posts and 2 chargers per location
- Boys Ranch - closed in 2010
  - Probation wanted to keep it around and reopen
  - New Probation person does not want it and Grand Jury reported to get rid of it
  - New RFP and came in a plan but was rejected by Board
  - 3 months ago got a new proposal - horse rescue and rehabilitation program
    - Went to Board to get input (informal) - good idea
    - Will lease it to them at "market"
- Angst on Board for number of change orders
  - They are construction management for even roads
  - Looking at asking for more authority

#### Fresno

- Strategic space planning
  - Have a committee 10 years old.
  - Trying to relaunch it - couple of Board members appear to be supportive
  - Problem - County owns property, subvented departments can't pay mortgage but can a lease
  - Kern gave the land to a jpa and then the jpa can lease to subvented
- GPS
  - Explained why to union and other policies are still in place
  - Set "exception" report is more than 5 miles over speed limit if maintained for more than 10 minutes - allows passing. Some counties disclose set points and others don't.
  - Put stickers on the dash that says it has a gps

#### Ventura

- Robust surplus function
  - Sheriff has to surplus jewelry and gold
  - Same as Butte
- Getting ready for flooding - risk management
- Mgmt Meeting (Leadership Council)
  - A different Guest speaker from another department comes in - Great idea
  - Give them a gift
- Going to aluminum bodies in fleet; dissimilar metals production
- Tahoe's for sheriff and having some issues - upfitting is a problem, very expensive and poor mileage
- Going to 100% recycle paper (cost down)(quality better)
- Cal Trans Audit was challenging

#### San Diego

- Water, water, water
  - 30 agencies provide water (5 account for 75% of the water they use)
  - Hitting projects, but it takes time for results - and AB109 added water usage

- Jail projects coming along well
- Dealing with incorporated cities when delivering a public project
- Vehicles
  - Putting in charging station for the public
  - Adding infrastructure for County vehicles so now they can buy electric county vehicles
  - Don't want to get into rate business, contractor deals with it - real estate lease

#### Santa Barbara

- Matt did a great job of hosting the business meeting
- SO Gas smart meters - and then new poles . . .to collect data from meters wirelessly and cellular and may pose problems in right of way
- Question - capital planning
  - Redesign of the entire process
  - Have to tie a ton of pieces together for space planning, condition, etc
- SB1022 and AB900 at the same time
  - AB900 is going great DB
  - May give back SB1022 money back
    - Ready to issue bids, but who planned medical needs, do we still need it
    - The operational dollars are getting too bad
    - Now Sheriff wants to keep old dilapidated jail too
  - PLA - SB1022 12% or more and grant did not include that \$
  - Going and getting a consultant to determine if they really need another facility.

#### Kevin

- Fresno, Mendocino, Alameda and Riverside all being sued in jails

#### Mendocino

- GS pulled into Administration
  - Not sure how it will shake out
  - 5% over two year raises
  - Functions as a Deputy CAO too
- Funding deferred maintenance (roof and hvac)
- Looking at Fleet

#### Kern

- Updating operation planning 8638 code
  - Government Code saying that if the Board becomes incapacitated
  - Standby officers trained and ready to step in
  - Failure to do so, means that the largest within 100 miles becomes our Board
  - Usually headed up by risk management
- Migrating off of legacy system to the cloud
- Opened a new data facility \$17m building

#### Solano

- Stanton correctional facility \$90m in May
  - Issues with building
    - Found rain water intrusion - fairly significant amount of intrusion

- Napa is contracted to take some of their inmates
- Working on SB1022 Project 30,000 sq ft \$25m project
- Fall - opening solicitation for facilities condition assessment - 7 years since last one
- Master planning campus designs and includes staffing projections
  - Fair amount of unimproved land
  - Project will be completed spring 2016 along with condition assessment
- Fout Springs Youth Facility (boys club) Closed 2011 and going through decommission 30 buildings
  - State wants all improvements gone and returned to natural settings
  - Doing CEAQ now and hope to go early in 2016 fy
  - Problem - no landfill around can take this volume of stuff
  - Have \$2m in the bank but estimates of \$6m to decommission and tear out
- SP762
  - Mike asking if people want to get involved.

Ck # or Deposit	Date	Description	Category	Income	Expense	Balance
	1/1/2015	Opening Balance				\$9,833.10
Deposit	2/9/2015	Dues x 6	Membership Dues	\$900.00		\$10,733.10
Deposit	2/9/2015	Registration x 4	Conference Income	\$800.00		\$11,533.10
Deposit	2/12/2015	Dues x 1	Membership Dues	\$150.00		\$11,683.10
Deposit	2/12/2015	Registration x 3	Conference Income	\$600.00		\$12,283.10
Deposit	2/19/2015	Registration x 7	Conference Income	\$1,400.00		\$13,683.10
Deposit	2/19/2015	Conf Sponsorship - Kitchell	Conference Income	\$5,000.00		\$18,683.10
Deposit	2/28/2015	Credit Card - Registrations	Conference Income	\$8,000.00		\$26,683.10
Deposit	2/28/2015	Credit Card - Membership	Membership Dues	\$150.00		\$26,833.10
	2/28/2015	Credit Card Processing Fees - Conf	Conference Expense		\$282.25	\$26,550.85
	2/28/2015	Credit Card Processing Fees - Memberships	Banking Fees		\$5.40	\$26,545.45
Deposit	3/9/2015	Registration x 4	Conference Income	\$800.00		\$27,345.45
Deposit	3/17/2015	Registration x 4	Conference Income	\$800.00		\$28,145.45
Deposit	3/27/2015	Dues for Napa for 2014 and 2015	Membership Dues	\$300.00		\$28,445.45
Deposit	3/31/2015	Credit Card - Registrations	Conference Income	\$8,500.00		\$36,945.45
Deposit	3/31/2015	Credit Card - Membership	Membership Dues	\$750.00		\$37,695.45
	3/31/2015	Credit Card Processing Fees - Conf	Conference Expense		\$298.06	\$37,397.39
	3/31/2015	Credit Card Processing Fees - Memberships	Banking Fees		\$26.85	\$37,370.54
2138	4/1/2015	April Heinze - Conference Printing	Conference Expense		\$592.06	\$36,778.48
2139	4/1/2015	Catamaran Hotel	Conference Expense		\$3,985.08	\$32,793.40
Deposit	4/6/2015	Registration x 4	Conference Income	\$800.00		\$33,593.40
2140	4/9/2015	Steve Nelles - 1st Place	Awards		\$300.00	\$33,293.40
2141	4/9/2015	John Dito - 2nd Place	Awards		\$200.00	\$33,093.40
2142	4/9/2015	Dean Olson - 3rd Place	Awards		\$100.00	\$32,993.40
Deposit	4/15/2015	Registration x 1; lunches x 2	Conference Income	\$280.00		\$33,273.40
Deposit	4/24/2015	Dues x 1	Membership Dues	\$150.00		\$33,423.40
Deposit	4/30/2015	Credit Card - Registration (1); Lunch x 2	Conference Income	\$280.00		\$33,703.40
Deposit	4/30/2015	Credit Card - Membership	Membership Dues	\$600.00		\$34,303.40
	4/30/2015	Credit Card Processing Fees - Conf	Conference Expense		\$9.35	\$34,294.05
	4/30/2015	Credit Card Processing Fees - Memberships	Banking Fees		\$21.60	\$34,272.45
Deposit	5/5/2015	Refund - Catamaran Hotel	Conference Income		(\$279.43)	\$34,551.88
2143	5/19/2015	Paula Shimizu - Professional Svcs & Exp	Conference Expense		\$4,916.51	\$29,635.37
	5/31/2015	Credit Card - Registration (1)	Conference Income	\$300.00		\$29,935.37
	5/31/2015	Credit Card - Membership	Membership Dues	\$150.00		\$30,085.37
	5/31/2015	Credit Card Processing Fees - Conf	Conference Expense		\$10.65	\$30,074.72
	5/31/2015	Credit Card Processing Fees - Memberships	Banking Fees		\$5.40	\$30,069.32
	6/15/2015	Kern Co. General Services - Reimb Deposit	Conference Expense		\$2,000.00	\$28,069.32
	6/4/2015	Membership - San Mateo	Membership Dues	\$150.00		\$28,219.32
						\$28,219.32
						\$28,219.32
						\$28,219.32
			<b>Totals</b>	<b>\$30,860.00</b>	<b>\$12,473.78</b>	



2015 P&L

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YE	Budget	PY Actual	
Checking Balance	9,833.10	9,833.10	26,545.45	37,370.54	34,272.45	30,069.32	28,219.32	28,219.32	28,219.32	28,219.32	28,219.32	28,219.32	28,219.32	9,833.10	9,833.10	24,506.58
Income																
Membership dues		1,200.00	1,050.00	750.00	150.00	150.00										
Event Income																
Conference Income		15,800.00	10,100.00	1,360.00	300.00											
Expense																
Event Expenses																
Conference Expenses		282.25	298.06	4,586.49	4,637.08	2,000.00										
Bank Fees		5.40	26.85	21.60	16.05											
Postage																
Supplies				600.00												
Gifts Given/Awards																
Web site																
Admin Fees																
Net Income	0.00	16,712.35	10,825.09	(3,098.09)	(4,203.13)	(1,850.00)	0.00	0.00	0.00	0.00	0.00	0.00	18,386.22	600.00	(14,673.48)	
Checking Balance	9,833.10	26,545.45	37,370.54	34,272.45	30,069.32	28,219.32	28,219.32	28,219.32	28,219.32	28,219.32	28,219.32	28,219.32	28,219.32	10,433.10	9,833.10	